

## A. BOOKING AND BONDING PROCESS

1. How will I know what my charge is? Initially, you will be told by the arresting officer/deputy or the Deputy at the intake desk in booking. This will be confirmed at your first court hearing, which will typically be held the first working day after your initial intake.
2. What type of bond can I get?

**NOTE – bond amounts are set by the Courts and not the Jail. Prisoners held on a “no bond”, is also a decision of the Courts and not the arresting deputy/officer or the Jail.**

  - a) **Property Bond** – If you, a relative or a friend has sufficient equity in real property, (real estate) a property bond may be made with the court, if the court so approves. The courts or your attorney can assist you with this type of bond. The Logan County Sheriff's Office **CANNOT** assist you with this type of bond.
  - b) **Cash Bond** – This requires the full amount of the bond in cash. The bond will be returned to the payor by the courts when your court appearances are completed.
  - c) **Surety (Professional Bond)** – The professional bondsman is licensed and usually charges a fee. He or she may also require a co-signer or collateral before approving your bond. Our staff cannot recommend a bondsman, but will let you select one from the posted list of available bondsmen at the phone in booking or in your housing area.
  - d) **Personal Recognizance (P.R. Bond)** – If you qualify, the Judge may release you on your promise to appear in court. You will be required to sign the bond showing your acknowledgement of the return court date.
  - e) **Personal Recognizance/Co-Signer (P.R./Surety)** - The Judge may authorize a relative or friend to come in and sign for your release. They will not be required to put up any money however they are now responsible for your appearance on the next court date and can be held liable for your failure to appear in court.
3. When and where can a bond be posted? Your bond can be posted at any time 24 hours a day at the Logan County Jail; **however bonding will be delayed during prisoner meal times, Court Hearings or other times of increased staff activity.**
  - a) Anyone assisting you in bonding can come to the Logan County Jail, on the north side of the building and complete the bonding process in person.
  - b) Cash bond may also be posted on line at : utilizing a credit or debit card. There are credit card and debit card transactions fees associated with this transaction.
  - c) Once the bond amount has been satisfied, Logan County Sheriff's Office will release the inmate within 6 hours of the bond being posted. Generally speaking, once bond has been posted, the Logan County Sheriff's Office is able to release inmates within 2 hours.
  - d) The Payor of an inmate's bond need only to pay the ACTUAL BOND AMOUNT to secure the inmates release.
4. What if I'm out on bond on another charge and have a court appearance scheduled for that charge while I am incarcerated? You will need to contact your attorney; family or friends to have them contact the appropriate court to inform them of your status. You will also need to notify them for traffic ticket appearances and other minor offenses. You can also fill out a writ of habeas corpus and our staff can fax the information to the appropriate agency, however you will need your case number, date & time of court appearance and the name and address of the court you are to appear in. If you do not have this information we cannot fax your request. If you fail to appear while incarcerated here they will still issue a warrant for your failure to appear.